



The Cardinal Newman Catholic Educational Trust



CEO: *Dr Daniel Doyle PhD, MA, BA (Hons), NPQH, NPQEL*
Registered Office: *Alexander House, 160 Pennywell Road, Bristol. BS5 0TX.*

'Seeking God in all things together.'

Chief Finance Officer

Salary range: A competitive package - commensurate with experience

Hours: Full Time Permanent – *(Part time and other arrangements will be considered)*

Contract: The Trust maintains an innovative approach to flexible working and commitment to well-being. The position is advertised at term time only + 3 weeks. *(There may be some flexibility regarding working hours and terms subject to the Trust being able to meet all regulatory requirements)*

Please make your preferred working pattern clear in your application

At an exciting time for our Trust, the Clifton Diocese and education in the South West Region, the Board of Directors at the Cardinal Newman Catholic Educational Trust presents an exceptional opportunity for an enterprising and inspirational qualified accountant with highly developed financial acumen and strategic vision to lead on finance, business and strategic planning across our growing Multi-Academy Trust.

During this unique time of growth and formation, the Newman Catholic Trust and its Directors are looking to appoint an experienced accountant and finance manager to join the Newman Strategic Leadership Team and support the ongoing operational development of our Academy schools. This is a unique and very exciting opportunity for an experienced professional to contribute to the development of our company and our long-term financial processes and policies. It is also a unique opportunity to play a significant role in shaping the South-West region's educational landscape and join a Trust with enormous potential to make lasting and genuine change across our communities.

The successful candidate will be a strong multi-tasker who can lead on all schools' financial arrangements. Working within an exciting and growing academy means they will also be a very diligent and forward-thinking individual who can exemplify best practice and intuitively coach, mentor and support the development of others.

The role will be line managed by our experienced Chief Executive Officer and involves working closely with the Newman Strategic Finance Team, Directors, Headteachers and administration staff - to drive financial and operational change within Newman Catholic Trust and secure strong collaboration and systems across all schools. Therefore, the post provides an excellent opportunity to help shape the financial future of our Trust by providing strong, experienced finance support to all schools and Trust leaders as they grow and change during this phase of development.

The successful applicants will be able to:

- Model the school's Catholic ethos, professionally and personally
- Take lead responsibility for the Academy financial arrangements and requirements.
- Take lead responsibility for all schools' finance and financial arrangements.
- Take a lead role in collaborative working across the MAT.
- Be external facing and help to foster strong support and strong links between all schools.

The Cardinal Newman Educational Trust is a company limited by guarantee and an exempt charity registered in England and Wales with company number 13306140 and registered address: Alexander House, 160 Pennywell Road, Bristol, BS5 0TX.

The Cardinal Newman Catholic Educational Trust

CEO: *Dr Daniel Doyle PhD, MA, BA (Hons), NPQH, NPQEL*
Registered Office: *Alexander House, 160 Pennywell Road, Bristol. BS5 0TX.*

We can offer:

- an opportunity to excel and further develop the skills required to pursue an ambitious career path;
- an opportunity to contribute to the strategic development of the Trust and education in the region;
- a committed and motivated staff team supported by a dedicated Board of Directors;
- an innovative approach to flexible working and commitment to well-being;
- Outstanding Local Government Pension Scheme
- Generous holidays and access to the Trust's benefits package.

A Full job description and personal specification are available on the Newman Catholic Trust website: www.newmancatholictrust.com, or can be requested from recruitment@newmancatholictrust.com.

Application is via a CES application form accompanied by a cover letter to the Chair of the MAT Board at chair@newmancatholictrust.com. Application and covering letter should be no more than 2 sides of A4 and state:

- Strengths.
- Suitability for the role
- Self-identified developmental needs
- Previous experience linked to key areas of the job description
- How you will contribute to the effectiveness of the Trust.

CVs are welcomed, but all successful applicants will be required to complete the CES application form.

Closing Date: 10th June 2022 at 4 pm

Shortlisting: 10th June 2022 at 5 pm

Interviews: Shortlisted candidates will be informed of interview dates (likely week of the 20th June 2022).

In line with the Trust's policy, all candidates should hold a current enhanced DBS check or be prepared to undergo DBS clearance. References will be taken up before interview.

The Cardinal Newman Catholic Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The successful candidate will be subject to all the necessary pre-employment checks, including an Enhanced DBS; Prohibition Check; Childcare Disqualification (where applicable) qualifications (where applicable) medical fitness; identity and right to work.

All applicants will be required to provide three suitable references. We promote equal opportunities for all.